

ALAMEDA COUNTY LEGAL SECRETARIES ASSOCIATION
and
SAN FRANCISCO LEGAL PROFESSIONALS ASSOCIATION

Dinner Meeting Notice



“ADMINISTRATION OF AN ARBITRATION: WHERE LEGAL ASSISTANTS CAN MAKE THE MOST IMPACT”

Speakers

Nicholas Machado

and

Cindy Cravalho

(ADR Specialist/Case Manager for Hon. Demetrious Agretelis, Hon. Michael Ballachey and Hon. Richard Patsey)

JAMS The Resolution Experts

Date & Time

Tuesday, September 9, 2008

6:00 p.m. – 9:00 p.m.

Location

Nixon Peabody LLP

One Embarcadero Center, 18th Floor, San Francisco, CA, 94111

Cost

\$20 per person

[All No-Shows will be charged for their meal.]

RESERVATIONS REQUIRED: Please submit your reservation to gtsai@paulsonreporting.com as soon as possible, but no later than Friday, September 5, 2008. Please contact Gina Tsai via e-mail or at (415) 306-3514 with any RSVP questions.

TRANSPORTATION: If commuting from the East Bay, take BART to the Embarcadero Station (first San Francisco stop), ride the rear of the train, come up to street level (the end of the California St. Cable Car line and the Embarcadero Hyatt which is next to Four Embarcadero). From Four Embarcadero walk up Sacramento to One Embarcadero and proceed up escalator to second floor. Check in with Security who will allow you to proceed to the 18th Floor.

MCLE: Alameda County Legal Secretaries Association, a local association of Legal Secretaries, Incorporated, an approved provider, certifies that this activity has been approved for minimum continuing legal education credit by the State Bar of California in the amount of 1 hour. MCLE Certificates of Attendance will be available at the meeting. CCLS or other continuing education certificates will need to be provided by the member.